

## Kentucky Applied Behavior Analyst Licensing Board

August 28, 2015

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on August 28, 2015 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<b><u>Members Present</u></b> Tammy Hammond-Natof, PhD - Chair Anne Gregory Steve Foreman, Vice Chair Scott Brinkman, Attorney at Law Allan Allday, PhD Cyndi Blackledge, PhD  <b><u>Members Absent</u></b> Stephen Wood	<b><u>Occupations and Professions Personnel</u></b> Lindsey Melton, Board Administrator  <b><u>Others</u></b> Ryan Halloran, General Counsel (filled in for Michael Head)
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### **Call to Order**

Dr. Natof called the meeting to order at 10:04am.

### **Approval of Minutes**

Minutes of the July 24, 2015 meeting were presented for the Board's review. Dr. Allday made a motion to approve the minutes as presented. Mr. Foreman seconded that motion and it carried.

### **Financial Report**

The Board reviewed the financial report ending July 30, 2015.

### **Report from O&P**

Mrs. Melton reported the office continues to work closely with the Commonwealth Office of Technology on the online license renewal/database. Last month the Board filed regulation changes to the Legislative Research Commission regarding the initial, and renewal application, and the reports for Annual Supervision as well as the forms that go along with them. Due to the new system Mrs. Melton explained that any revisions that are requested to the online renewal application that is supposed to match the paper copy will require Boards to pay the Commonwealth Office of Technology for any changes made. Mrs. Melton explained that since the Board is still trying to catch up on payments from years past that it wouldn't be in their best interest to allow licensees to renew online as they would be unable to pay for the services. Mrs. Melton explained that when renewal notices are sent that it would be in the best interest of the licensee to receive the paper copy in the mail so that there is no confusion. If a licensee requires annual reports of supervision, that paper work should be sent as well.

Mrs. Melton also reported that this will be her last meeting with the Board as she has accepted another position within state government. Mrs. Melton thanked the Board for all of their hard work and dedication over the last several years and wished them well as they continue to move this profession forward.

### **Board Counsel Report**

Assistant Attorney General Ryan Halloran filled in for Board Counsel Michael Head as he is currently out of the office. Mr. Halloran had no report for the August meeting. He informed the Board that Mr. Head is back in the office part time and will hopefully make a full recovery and be back with the Board soon.

### **Old Business**

Steve Foreman gave a report on the ABAI Conference (Association for Behavior Analysis International) that he recently attended on behalf of the state of Kentucky. Kentucky was one of three states asked to come and speak about the licensure process and how it has affected their state. Mr. Foreman gave tips on how to get the ball rolling for legislation in states to begin licensing in this profession and how it takes the help of parents, and families to explain the great need for these professionals.

### **New Business**

Mrs. Melton reported there were nine (9) new applications for the August meeting. The following applications were approved:

- Christen Byrne (LABA)

- Jeffrey Bolin (LBA)
- Tracie Anderson (LBA)
- Megan Caperton (LBA)
- Thomas Rockrohr (LBA)
- Cara Gugliemella (LBA) – pending receipt of official transcript

Mrs. Melton reported there are currently 119 licensees at this time.

The Complaints Committee reported there is currently a teacher practicing ABA without a license in a private school. Mr. Foreman made a motion for the Board counsel to draft a cease and desist letter for the Board to review at their September meeting to be sent to this individual. Mr. Brinkman seconded that motion and it carried.

#### **Travel and Per Diem**

Mr. Foreman made a motion to approve travel and per diem for today's meeting. Ms. Gregory seconded that motion and it carried unanimously.

#### **Adjournment**

Mr. Foreman made a motion to adjourn the meeting. Dr. Allday seconded that motion and it carried unanimously. Meeting adjourned at 11:07am.



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**Tammy H. Natof, Chair**